

NORFOLK COUNTY SHERIFF'S OFFICE

SHERIFF PATRICK W. McDERMOTT



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Braintree Public Safety Complex Facility & Field Use Permit Application

Applicants seeking one-time or seasonal use of facility under the control of the Norfolk County Sheriff's Office must complete one copy of this application annually. Applications must be submitted for approval at least 21 days in advance of the time the area is to be used. Each application must be accompanied by the appropriate user fee (checks payable to NSO Cares, Inc.), event schedule, team roster(s), CORI processing cover letter (if program serves people 18 and under), Insurance Certificate, and any required Town of Braintree permitting (i.e. Liquor License) before the department can consider approving this application.

Name of Organization _____ Date of Application _____

Name of Applicant/Representative _____ Home Telephone _____

Address of Applicant _____ Zip Code _____ Business or Cell Phone _____

Email address: _____

I, the applicant, agree to comply with all rules and regulations adopted by the Norfolk County Sheriff's Office and the Town of Braintree and understand that if any incident of non-compliance is attributed to this permit, I can be made to immediately forfeit any future user privileges at the discretion of the Norfolk County Sheriff's Office. I have read and will assure that all participants and visitors associated with use of this permitted facility will comply with the listed regulations outlined on the reverse side of this application.

Signature of Applicant _____

Area/Field/Facility Requested _____ Purpose of Use _____

Specific Date(s) of Request to Use _____ Day(s) of Week _____ Hours Of Use Needed _____

Number of People Expected to Attend _____ Schedule Submitted _____

Date: _____ NCSO's Representative: _____

Rules and Regulations Governing Use of NCSO's Fields and Facilities

1. Parking of vehicles by facility users (participants and players) must be controlled. Permits do not convey to anyone the privilege of parking of vehicles anywhere except within legally provided spaces. ***At no time are vehicles to be driven or parked upon any field area unless previously approved as a designated parking site.***
2. It is understood that fields/facilities must be left in as clean or cleaner condition after each use. All litter and debris must be removed and properly deposited in trash barrels and recycling receptacles (where available).
3. The Town of Braintree has an "OPEN CONTAINER" by-law that prohibits possession, consumption or being under the influence of alcoholic beverages while using public facilities. This includes spectators and participants. This will be strictly enforced and is punishable by fine for anyone in violation. This by-law extends to parking lots and public ways as well. Permit holders are to ensure that participants and spectators are well aware of these laws and the possible consequences or to obtain the necessary town license to serve alcohol at the facility.
4. Those who receive a permit from the Norfolk County Sheriff's Office to use the Braintree Public Safety Complex facility have priority for use of that facility for the noted date, day and time period over any other user who does not have a permit. Please have your signed permit readily available should any conflict arise when using the facility.
5. The applicant listed on the front side of this permit application agrees to the maximum extent permitted by law to indemnify and save harmless the Norfolk County Sheriff's Office, its officers, agents, volunteers and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands, losses, costs and expenses (including reasonable attorney fees) that may arise out of or in connection with the applicant's use of the specific facility listed on the front of this application for any damage to its real or personal property that occurs in conjunction with the lease or use of this facility unless the damage is caused by the Norfolk County Sheriff's Office's gross negligence or willful misconduct.
6. Applicants will be required to submit with their permit application a current Certificate of Insurance that shows the Norfolk County Sheriff's Office as an Added Insured Party with stated limits of coverage reflected thereupon to ensure that it is not a risk to the Norfolk County Sheriff's Office, but instead to that of the user of this facility for the specified date and time this permit covers.
7. Applicant organizations that serve youth and use volunteers in the conduct of their program are required by state law to first be CORI certified and to provide a dated and signed cover letter written on team/league/organization letterhead attesting to the fact that all volunteers used in the conduct of this program have been properly CORI checked before the event may be approved to be held by the Norfolk County Sheriff's Office. Contact the Criminal History Safety Board office in Chelsea at 1-800-526-6442 to get your team/league/organization CORI certified to commence these annual checks.
8. The Norfolk County Sheriff's Office reserves the right to amend, add or delete any portion of rules and regulations printed herein or any attachments hereto.
9. Permits can be suspended subject to the discretion of the Norfolk County Sheriff or their designee if violations to use of the facility rules and regulations are not being complied with by permit holders.
10. No open fires or charcoal fires are permitted on Norfolk County Sheriff's Office grounds. Use of propane type grills are permitted provided caution is exercised at all times to prevent injury.
11. The Norfolk County Sheriff's Office reserves the right to require portable restroom facilities or use of the department's facility restroom be used in conjunction with an approved permitted event or activity and the users will agree to pay in full staffing costs assigned to this event, if any.
12. Public address systems may not be used before ten o'clock in the morning or any time after 10p.m. in the evening for an approved event.

ACCEPTANCE BY APPLICANT: I hereby affix my signature to this application to indicate I have read all rules listed herein and I agree to have all comply with these rules and regulations

Signature of Applicant

Representing Organization

Date

Fee Charged: _____ **Payment by cash** ____ **Check No.** _____ **Other:** ____

Fee Collected by: _____ **Date:** _____

Further Notes of Importance: _____